

Roll No. ....

**12907**

**MBA (Executive) 1st Semester (New  
Scheme) w. e. f. Dec. – 2021  
Examination – February, 2022**

**WORKSHOP ON INFORMATION TECHNOLOGY**

**Paper : 21IME21C7**

**Time : Three Hours ]**

**[ Maximum Marks : 50**

*Before answering the questions, candidates should ensure that they have been supplied the correct and complete question paper. No complaint in this regard, will be entertained after examination.*

**Note :** Section – A (Question No. 1) is *compulsory*. Attempt *four* questions from Section – B (*one* question from each Unit).

**SECTION – A**

1. Write short notes on the following :
  - (i) Block diagram of computer.
  - (ii) Types of computer language.
  - (iii) Animations and sounds.
  - (iv) Bandwidth.
  - (v) Formatting and essential operations.

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**SECTION – B**

**UNIT – I**

2. State the meaning and major functions of operating system. Also discuss various types of operating systems.
3. Define computer and make a broad classification of computers.

**UNIT – II**

4. What are the major computer security threats on the internet ? How can we counter these threats ?
5. Write notes on :
  - (a) Network topology
  - (b) Long distance communication

**UNIT – III**

6. What are standard and formatting toolbars in MS-Word ? Explain various options available in these toolbars of MS-Word.
7. What is a chart ? Enumerate any *three* types of charts ? Also briefly describe the steps involved in creating a chart using MS-Excel.

## UNIT – IV

8. Write notes on :

- (a) The concept of entity and attributes in a database.
- (b) How schema and subschema are important in the designing of a database ?

9. Explain the concept, objectives and major limitations of database approach.

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