

Roll No.

57532

**BBA 4th Semester (N.S.) 2014-17
Examination – May, 2024**

HUMAN RESOURCE MANAGEMENT

Paper : BBAN-402

Time : [Three hours]

[Maximum Marks : 80

Before answering the questions, candidates should ensure that they have been supplied the correct and complete question paper. No complaint in this regard, will be entertained after examination.

Note : Section-A contains **eight** short answer type questions of **two** marks each. All the questions are **compulsory**. Section-B attempt **four** questions in all, selecting **one** question from each unit. All questions carry equal marks

SECTION – A

1. Write short notes on the following :

- (a) KPO
- (b) Imposed Policy
- (c) Job Enrichment

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- (d) Placement
- (e) Cross-Cultural Training
- (f) Recruitment
- (g) Career Development
- (h) Competency Based HRM

SECTION – B

UNIT – I

2. Describe the nature and scope of HRM.
3. Explain the role of HRM in a globally competitive environment.

UNIT – II

4. What is Job Analysis ? Explain Job Specification and Job Description in detail.
5. What is Selection ? Explain the various steps of the Selection Process.

UNIT – III

6. What do you mean by training and development ? Explain off-the-job methods of training.
7. What is Executive Development ? Explain any **three** methods of Executive Development.

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UNIT – IV

8. What is Performance appraisal ? State its significance and explain the criteria to be used for measurement of performance.
 9. Explain the role of rewards and pay in HRM.
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